



Unit 18 Yalberton Tor Industrial Estate,  
Alders Way, Paignton, Devon, TQ4 7QN  
Tel: +44 (0) 1803 520048  
Fax: +44 (0) 1803 520910  
[enquiries@adslaboratories.com](mailto:enquiries@adslaboratories.com)  
[www.adslaboratories.com](http://www.adslaboratories.com)

## **Job Description: Clinical Trainee Assistant**

Position: Clinical Trainee Assistant  
Age: 18 years and above

Company: ADS Laboratories  
Email: [simon.putnam@adslaboratories.com](mailto:simon.putnam@adslaboratories.com)

### **Job Summary:**

We are seeking a dedicated and motivated individual to join our team as a Clinical Trainee Assistant. As a Clinical Trainee Assistant, you will provide valuable support in clinical trials and work closely with the public. Your responsibilities will primarily involve assisting with patch testing, generating reports, and performing data entry tasks. This position offers an excellent opportunity to gain hands-on experience in the field of clinical research and contribute to the advancement of medical knowledge.

### **Job Details:**

- Position: Clinical Trainee Assistant
- Age: 18 years and above

### **Working Hours:**

- Monday to Friday
- 0900 – 1700 (9:00 AM – 5:00 PM)

### **Responsibilities:**

- Assist in conducting clinical trials under the supervision of senior staff members.
- Collaborate with researchers and medical professionals to ensure the smooth execution of patch testing procedures.
- Provide support to participants during clinical trials and maintain a professional and empathetic approach.
- Generate accurate reports based on trial outcomes and observations.
- Perform data entry tasks to input trial data into the designated database or system.
- Maintain confidentiality and adhere to ethical standards in handling sensitive information.
- Follow all safety protocols and guidelines to ensure a secure and controlled environment.
- Participate in ongoing training and professional development activities to enhance knowledge and skills.



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**Qualifications and Skills:**

- Minimum age of 18 years.
- Excellent organizational and time management skills.
- Strong attention to detail and accuracy.
- Good communication and interpersonal skills.
- Ability to work effectively as part of a team.
- Basic computer literacy and proficiency in data entry.
- Flexibility to adapt to changing priorities and multitask efficiently.

**Application:**

To apply for this position, please email your CV (Curriculum Vitae) to [simon.putnam@adslaboratories.com](mailto:simon.putnam@adslaboratories.com). Kindly include a cover letter briefly outlining your interest in the role and any relevant experience or qualifications.

**Note:**

Only shortlisted candidates will be contacted for further steps in the selection process.

We encourage applicants from diverse backgrounds and are committed to creating an inclusive and equal opportunity workplace.